

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
1 SEPTEMBER 2021
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster is holding a regular meeting on September 1, 2021 at 7:30 PM at Village Hall, at 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief:
Village Engineer: Todd Atkinson
Village Counsel: Jennifer Herodes
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer: Donna Milazzo

Absent:

John Del Gardo

Gregory Folchetti

Pledge to flag.

Notion of Exits

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd, all in favor 5 to 0.

Regular Meeting

1. Monthly Reports

- 1.1. Planning Board Report for August, 2021. Planning Board Chairman Mr. Richard Lowell, delivers the Planning Board Report for August, 2021. Chairman Lowell informs the Board that the meeting consisted of the Public Hearing regarding 28 Eastview Avenue, noting that there was no public comment offered and the Planning Board had a discussion regarding the SEQRA submission which concluded in the Board passing a negative declaration. He also informs the Board that the resolution for the subdivision passed with several contingencies including the Village intention to accept dedication of the new road. Chairman Lowell states that the Planning Board declared its intent to act as lead agency for the Urban Renewal Plan. Mayor Schoenig motions to accept the Planning Board Report for August, 2021, Trustee Gaspar 2nd, all in favor 5 to 0. Mayor Schoenig discusses training with Chairman Lowell for the Boards through PACE Land Use Law Center and asked that Chairman Lowell comes up with dates that work for his Board, preferably a Tuesday or a Wednesday.
- 1.2. Engineer's Report for August, 2021. Village Engineer, Mr. Todd Atkinson, of Folchetti & Associates, delivers the Engineer's Report for August, 2021. Mr. Atkinson informs the Board that 530 North Main Street will be doing curb cuts on North Main Street and will be repairing that road that was damaged during the initial connection to the water and sewer. Mr. Atkinson also discusses the night work at the Carmel Avenue Bridge that will start next week, as well as the Bike Path Connector in Wells Park. He would like to start getting bids soon for the bike path and the bid will be reviewed with Trustee Boissonnault and suggests the Village should coordinate with the Town of Southeast as well, as it is Town property. Mayor Schoenig asked about the retaining wall behind 530 North Main Street and the runoff issue, and recalls the conversation with the property owner. Mr. Atkinson plans to visit the site this week to discuss the issues. Mayor Schoenig motions to accept the Engineer's Report for August, 2021, Trustee Gaspar 2nd, all in favor 5 to 0.
- 1.3. DPW Report. Department of Public Works Superintendent Mr. Domenic Consentino delivers the DPW Report. Superintendent Consentino estimates the totals for water production, as his device is damaged, as 5,000,000 gallons, which could potentially be a little high. He informs the Board that the "No Parking" signs will be up on Casino within the next two weeks after receiving clearance from NYSEG to post the signs on the poles. He also informs the Board that #2 Well in the Well Field is beginning the surging process. Mayor Schoenig asks about the new hire status, and Clerk Chiudina explains that an updated job description is need before the job can be posted. Mayor Schoenig motions to accept the DPW Report, Trustee Bryde 2nd, all in favor 5 to 0.

- 1.4. Zoning Board Report for August, 2021. Mayor Schoenig motions to accept a report of no activity for the Zoning Board of Appeals, Trustee Gaspar 2nd, all in favor 5 to 0.
2. Financial Report. Clerk Chiudina provides the revenue expenses report for the year-to-date performance. Clerk Chiudina informs the Board of the line items that will need special attention such as the Engineering Fees, mostly caused by the consultation for the bridge and Parks and Recreation line for contractual expenses regarding the cleaning of the bathrooms. She also mentions the Collection System line that is slightly over and she reassures the Board that she will continue to monitor the charges. Clerk Chiudina informs the Board that the DASNY Grant for the Police Vehicle will be finalized this week but the vehicle will not be available until November due to a part that is on back order. She also notes that the vehicle purchased from Bayer Fleet that was approved in the Spring, is also not available due to a chip that must be installed and we do not have a date for when that car will be received. Clerk Chiudina also informs the Board that payment for an outstanding water bill from a property that had the water shut off in 2018 was paid this week, in the amount of over \$21,000.00 and the property owner will be contacting our office before the water is turned back on to ensure the integrity of pipes in the house. Clerk Chiudina notes that the Village received \$487.32 as part of the Stimulus Money that municipalities received but this money is from municipalities that opted out of the payment.
3. Minutes for Approval, August 18, 2021. Trustee Bryde motions to approve the Minutes from the August 18, 2021 meeting, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
4. Vouchers Payable. Trustee Bryde reviewed the vouchers at Village Hall and found everything in order.

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| 4.1. A - | GENERAL FUND | \$18,923.63 |
| 4.2. C - | REFUSE & GARBAGE | 19,757.35 |
| 4.3. EN - | ENGINEERING FEES – ESCROW ACCOUNT | 1,268.75 |
| 4.4. F - | WATER FUND | 6,266.11 |
| 4.5. G - | SEWER FUND | 34,379.56 |
| <hr/> | | |
| Total Vouchers Payable | | \$80,595.40 |

Mayor Schoenig motions to approve the vouchers payable as written, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
5. Other Business.
 - 5.1. Deputy Mayor Piccini notes that the bid for the carting contract was posted and asks if Clerk Chiudina has sent out the information to interested parties. Clerk Chiudina received one email from an interested carting company and will follow up with them later in the week.
 - 5.2. Trustee Gaspar asks when the Fall Festival is and the Board confirms it will be on Sunday, September 19th. He also notes that the Firemen's Parade was great and was able to thank Senator Harckham for the new police vehicle.
 - 5.3. Trustee Bryde recalls an email from Judy Marano about the Fall Festival and notes that there will be 75 vendors, including 8 food trucks, with 3 stages for entertainment and a farmers' market. The Board expresses their excitement for the event. Trustee Bryde notes that the Brewster Elk's Club will be hosting a 9/11 ceremony at 6 PM at their lodge and the VFW will also be hosting a 9/11 ceremony at 8:30 AM at Electrozone Field in Brewster and she will be attending both ceremonies.
 - 5.4. Mayor Schoenig asks about the status of 50 Main Street and Clerk Chiudina states that she received a report from the structural engineer and will send a copy of the report to the Board.
6. New Business.
 - 6.1. Trustee Bryde notes the correspondence regarding the Village Court Audit and will work with Court Clerk Brittany on that.
 - 6.2. Mayor Schoenig discusses the \$100,000 grant money from Senator Harckham and needs to be spent in the community as well as having a shelf life of 10 years. Mayor Schoenig reiterates the idea of installing ADA compliant equipment, swings and installing rubber mulch, and he notes that the company will ship it to the Village but a company will need to be hired to install the equipment. Mayor Schoenig mentions that any remaining funds could be used to purchase a backhoe for the DPW. Superintendent Consentino believes that the Village could get \$20-\$30K for the 2003 backhoe that we have. The Board agrees that this is the best way to spend the money.
7. Public Comment.
 - 7.1. Village of Brewster Resident, Betty Rivadeneira, is requesting that her sidewalk be replaced and her road, Wilkes Street, repaired due to the issues caused by the sewer lines that were installed in 2002. She informs the Board that she has contacted Superintendent Consentino and former Superintendent Crawford about the issue with the sidewalk, only to have the sidewalks paved with black top, which was supposed to be a temporary fix. Mrs. Rivadeneira claims that when all the new sewer lines were done, new sidewalks were put in everywhere in the

Village except that road. She provides the Board with pictures showing everything that shifted and divots in the road. She recalls speaking with former Village Clerk Peter Hansen about the issue but nothing was done. Mrs. Rivadeneira also notes that the sewer drain filled with gravel and Trustee Boissonnault asked why the catch basin was filled in. Superintendent Consentino explains that the basin was damaged and was not necessary to the system so it was filled in with gravel so water could still drain through, and he also notes that only Center Street and Michael Neuner Road were the only ones that received new sidewalks. The Board discusses the possible solutions with Mrs. Rivadeneira and Superintendent Consentino. Mayor Schoenig asks that Superintendent Consentino discusses resurfacing Wilkes Street with the Town when the resurfacing of Allview Avenue is done. Mayor Schoenig reassures Mrs. Rivadeneira that the Board will work on a solution for the sidewalks and speak to the Village Engineer.

8. Mayor Schoenig motions to go into Executive Session for legal reasons, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
9. Mayor Schoenig motions to come out of Executive Session, Trustee Bryde 2nd, all in favor 5 to 0.
10. Mayor Schoenig motions to adjourn, Trustee Boissonnault 2nd, all in favor 5 to 0.

Village of Brewster, NY

August 17, 2021

Planning Board Report, 2021

Rick Lowell, chairman

Greg Folchetti, attorney- Costello & Folchetti

Janet Ward, vice chairman

Todd Atkinson, PE- J.R. Folchetti & Assoc.

David Kulo

Cathy Chiudina, secretary

Katy New

Marti Foster

Meeting date(s): 7:30pm August 17, 2021, Village Hall.

In Attendance: R. Lowell, J. Ward, K. New, G. Folchetti*, T. Atkinson*, C. Chiudina

*via Zoom meeting

Agenda: Public Hearing re: 28 Eastview Ave Sub-division. Urban Renewal Plan

1) Public Hearing continuation: Opened at 7:30pm. No members of the general public offered comment. Discussion among board members, village engineer, village attorney, Mayor Schoenig and Trustee Gaspar. The hearing was closed. The board, having discussed the elements of the SEQRA submission, passed unanimously a Negative Declaration. As the village board has not yet approved the dedication to the Village of certain elements of the property in furtherance of the construction plan, it was agreed, moved and passed unanimously that the Resolution of approval include that condition.

2) Urban Renewal Plan: A Motion to declare intent to act as Lead Agency for SEQRA review was passed unanimously.

Respectfully submitted,

Rick Lowell, chairman

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

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| 1. <u>GENERAL INFORMATION</u> | | |
| Report No: 8 of 2021 | Date: 9/1/2021 | Contract No: |
| Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION | | |

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| 2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including: | | |
| a. | Projects reviewed this month (attach additional pages as needed) | <ul style="list-style-type: none"> Two projects were reviewed in July. |
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| b. | Status of Planning Board projects (attach additional pages as needed): | <ul style="list-style-type: none"> 530 N. Main Street - 2 hrs. Lofts on Main Street - 16.5 hrs. |
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| c. | Activities scheduled (attach additional pages as needed): | <ul style="list-style-type: none"> Continue plan review and meetings for B.O.S. Land Development Perform site inspection at 538 North Main Street, when needed 530 North Main Street, Ongoing Inspections Perform site inspection at 79 Main Street, when needed Perform site inspection at 85 Main Street, when needed |
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**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

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| 1. <u>GENERAL INFORMATION</u> | | |
| Report No: 8 of 2021 | Date: 9/1/2021 | Contract No: |
| Facility Name: VOB / EPA Stormwater Phase II Regulations | | |

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|---|---|
| 2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including : | |
| a. | Activities completed this month (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Maintain monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village. • Completed dry weather inspections of 48 of the 61 Village outfalls. Location Maps attached. |
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| b. | Status of activities in progress this month (attach additional pages as needed): |
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| c. | Activities scheduled (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Respond to comments, if any, on the MS4 Annual Report. |
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